

# Spokane County Fire Protection District 8

## Minutes of Regular Commissioners Meeting

June 09, 2008

6:00 p.m.

### CALL TO ORDER

The regular meeting of the Board of Fire Commissioners was called to order by Commissioner Hesse at 6:05 p.m. Present were: Commissioner Gregory Hesse, Commissioner Lee Boling, Commissioner Jonathan Ferraiuolo, Chief William Walkup, Administrative Assistant Carol Trescott, members of the district, and members of the public.

### INTRODUCTIONS

### PLEDGE OF ALLEGIANCE

### APPROVAL OF THE AGENDA

**Motion: Ferraiuolo/Boling to approve the meeting Agenda.** The motion carried unanimously.

### APPROVAL OF CONSENT AGENDA

**Motion: Boling/Ferraiuolo to approve the Consent Agenda.** The motion carried unanimously.

### UNFINISHED BUSINESS

None

### NEW BUSINESS

**A. Construction Contract-Belfor Construction** – Chief Walkup reported the Station 82 rebuild construction contract has been reviewed by counsels from Belfor Construction and SCFD8 - a copy was included in the commissioner's packets. The Chief pointed out three Exhibits referenced in the contract which include work authorizations and cost estimates for the repairs. Charges for demolition work will be \$32,000; the cost for the roof, not including a change in roof design, is approximately \$588,000; and the costs for the pitched roof design will be approximately \$289,000. Chief Walkup received a Certificate of Liability from Belfor in excess of the amounts requested, as well as a bond for the entire project. The District's insurance carrier, Continental Western, is providing the bonding for the first \$556,000. The balance of \$4,500 is to be supported by the SCFD8.

Commissioner Hesse inquired on the timeframe for construction now that the contract is complete. Chief Walkup pointed out the contract specifies completion within 150 days from the date the permit is pulled. Belfor Construction believes the actual construction will take 90 days. A liquidated damages clause is included in the contract at \$250 per day. The final drawings from the architect should be available this week and ready for permit. Belfor is awaiting final drawings before the trusses are ordered; trusses have a 2 week lead time. Belfor believes the roof should be on the building in August.

Commissioner Boling asked for confirmation that the changes in design are all a part of the charges and fees included in the contract. In reply, Chief Walkup said all changes required because of load and seismic loading, as well any additional alterations that takes place as a result of the roof redesign, are included.

Commissioner Ferraiuolo asked if the existing roof will be removed. Chief Walkup explained the new roof design will be an over build. If any brickwork is needed on the east side of the building in order to meet the gable end the contract will be adjusted slightly at a cost of \$25 per square foot. The current structure will not be the support for the new roof – support will bear on the exterior of the building as free span trusses.

**Motion: Boling/Ferraiuolo to authorization the Board chair to sign the construction contract with Belfor Construction for the Station 82 roof rebuild and repair.** The motion carried unanimously.

**B. BoFC Governance Policies** – Chief Walkup drew attention to a number of governances and draft policies which were included in the Board packets and are intended for review as they advance through the teambuilding process.

### **EXECUTIVE REPORT**

**A. Safer Grant Application** – Chief Walkup reported staff is in the process of completing an application for a Safer Grant. If awarded, the federal government will provide funding on a five-year ramp down for additional fulltime firefighting personnel.

**B. Station 82 Update** – Item discussed above in New Business, Construction Contract.

**C. Teambuilding RFPs** – Organizational Resource Group from Olympia has been selected to guide staff through the teambuilding process. A tentative date and schedules have been set for June 16<sup>th</sup>. Rick Kramer from Org Group will interview those members involved. Discussion took place in order to accommodate Board member's schedules.

**D. Staff Vehicle / Apparatus Bids** – Staff is currently in the process of researching options for the staff vehicles as budgeted for in the 2008 Budget and will be advertising for bids in the near future. In addition, request for bids will be out again for a new rescue/pumper. The Chief reminded the board previous bids received for the rescue/pumper were above cost estimates and the board voted to reject all bids and rebid the apparatus.

**E. Defibrillator Bids** – Chief Walkup reported that Physio Controls submitted the lowest, most responsive bid of the defibrillator bids received in May. Staff has been authorized to proceed with the purchase as directed by the Board during the previous meeting.

### **CORRESPONDENCE**

- 1) Various correspondence from legal
- 2) An article by John Craig, Spokesman Review, which was printed in the Valley Voice and South Hill Voice updating the status of the Station 82 roof construction
- 3) A letter from Sheriff's Knezovich's office thanking the District and Chief Nielsen for participation in the recent unified command table top exercise
- 4) A thank you from the Ken & Bess Kessler to the commissioners

### **PUBLIC COMMENTS**

None

**ANNOUNCEMENTS**

- The next meeting of the Board of Fire Commissioners is July 8, 2008, 6:00, Station 82
- Spokane County Fire Commissioners Association meeting will be July 10, 2008 and District 2 in Fairfield.

**EXECUTIVE SESSION**

**None**

**ADJOURNMENT**

With no further business, Commissioner Hesse adjourned the meeting at 6:30 pm.

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Gregory A. Hesse, Chair  
Fire District 8 Commissioner

ATTEST:

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William A. Walkup  
District Secretary