

# Spokane County Fire Protection District 8

## Minutes of Regular Commissioners Meeting

December 9, 2008

6:00 p.m.

### CALL TO ORDER

The regular meeting of the Board of Fire Commissioners was called to order by Chair Hesse at 6:01 p.m. Present were: Commissioner Gregory Hesse, Commissioner Lee Boling, Commissioner Jonathan Ferraiuolo, Chief William Walkup, Deputy Chief Tony Nielsen, Deputy Chief Lonnie Rash, Administrative Assistant Carol Trescott, members of the District, and members of the public.

### INTRODUCTIONS

### PLEDGE OF ALLEGIANCE

### APPROVAL OF THE AGENDA

Chief Walkup asked that the following items be added to the Agenda:

- Executive Report, Item C, Property Acquisition
- Executive Report, Item D, End-of-Year Board Expenses

**Motion: Boling/Ferraiuolo to approve the meeting Agenda.** The motion carried unanimously.

### APPROVAL OF CONSENT AGENDA

**Motion: Ferraiuolo/Boling to approve the Consent Agenda.** The motion carried unanimously.

### UNFINISHED BUSINESS

None

### NEW BUSINESS

**A. Resolution Establishing Chair and Vice Chair Terms of Office** – As previously requested by the Board, and as a result of recent workshop efforts, Chief Walkup presented the commissioners with a draft Resolution which establishes terms for the Board position of Chair and Vice Chair.

**Motion: Boling/Hesse to adopt Resolution 08-09 as presented.** The motion carried unanimously.

**B. Adoption of Board Expectations** - As directed by the BoFC, Chief Walkup presented the commissioners with Board Expectations for their review and approval. This document is a result of work done previously with Organizational Research Group.

**Motion: Boling/Ferraiuolo to adopt the Establishment of Board Expectations as presented.** The motion carried unanimously.

**C. Adoption of Board Meeting Rules of Procedure** – Also, as a result of previous Board work sessions, Chief Walkup presented the commissioners with a final copy of the Board of Fire

Commissioners Rules of Procedure. This document establishes how the BoFC will operate and conduct their meetings.

**Motion: Boling/Ferraiuolo to adopt the Board of Fire Commissioners Rules of Procedure.** The motion carried unanimously.

Commissioner Boling noted the above referenced and approved documents are a result of work sessions attended by the Board and the Fire Chief. He added, all materials have been thoroughly studied and reviewed.

## **EXECUTIVE REPORT**

**A. Station 82 Update** – Chief Rash shared pictures with the Board showing the current progress of construction at Station 82. Chief Walkup reported the contractor has done an admirable job addressing the issue of matching the old and new brick work. Metal siding is in place above the resident quarters and on the west end of the building. The Chief noted the decision to use metal siding in lieu of brick is aesthetically pleasing and represents a cost savings to the District approximately of approximately \$115,000.

**B. Lieutenant Promotions** – Chief Walkup reported the District is preparing to move forward with lieutenant promotions at the end of the month. A swearing in ceremony will take place at the January BoFC meeting. Those members who will promote to the rank of lieutenant are Derrick Kern, Steve Bailey, and Jake Hebden.

**C. Property Acquisition** – Chief Walkup and Commissioner Ferraiuolo shared recent discussion between the two regarding whether or not the Chief had been given previous direction by the Board to research possible property acquisition sites along the Highway 27 corridor. The Chief asked Commissioners Boling and Hesse if they recalled such direction as he was unable to locate it in District meeting minutes.

Commissioner Hesse recalled previous direction given to Chief Walkup at the time the District was considering partnering with District 1 to jointly staff a station.

Commissioner Ferraiuolo initiated discussion on the possibility of Chief Walkup exploring the Highway 27 corridor for future property acquisition sites.

Chief Walkup noted remaining monies from the Bond fund are encumbered with the purchase of a new apparatus in 2009, and building construction at Station 82.

Commissioner Hesse pointed out the District could look for property but does not have the funds available to make a purchase at this time.

Commissioner Boling directed attention to the property owned by the District in the Hangman area and previous Board discussion regarding development of that property. He suggested tabling the issue with the option to revisit and discuss as time allows and as opportunity arises.

Commissioner Hesse said, while the need may be there, the District did not presently have the funds to make a purchase and he felt it would be a difficult time to attempt to pass a bond measure for such a project.

Commissioner Ferraiuolo said if the District did locate property that the Board felt was of value there is the possibility of entering into an option agreement on the land at little or no initial cost to the District.

Chief Walkup pointed out that depending on the cost of a piece of property, the District may be able to use cash-carried-forward monies for the expenditure.

Commissioner Ferraiuolo asked the Chief to research the issue, explore available properties, and return to the Board with his findings.

**D. End of Year Board Expenses** – Chief Walkup reminded the Board to submit all of their 2008 expenses to staff by Wednesday, December 17<sup>th</sup>.

## **CORRESPONDENCE**

**None**

## **PUBLIC COMMENTS**

1) Greg Barker inquired on funds available for the development of the Hangman property previously purchased by the District.

In response, Chief Walkup said the Board ran a Bond measure for those monies and included the potential use for those monies in the ballot title and bond proceeds language. Legal counsel carefully reviewed the ballot title and resolution to determine appropriate use of the proceeds. The Board held a Public Hearing to expend a portion of those funds on the capital expenditure at Station 82 for the roof redesign and rebuild. He added, the public had an opportunity to share comment, and did, on the disposition of the bond funds, after which time the Board adopted a resolution to spend a portion of those funds for construction at Station 82.

Commissioner Hesse noted that the bond was not specifically run for the Hangman neighborhood but that the Hangman site was an area of consideration and the District did purchase property there. He said the Board has no plans to dispose of that property, but circumstances arose which the Board felt dictated the use of a portion of those bond funds. A development in the Hangman area is still in the District's long-term plans.

Commissioner Boling pointed out previous discussion the Board has had on options for use of the Hangman property, such as apparatus bays and storage. He said the Board and the Chief are addressing the needs of that portion of the District as well.

Commissioner Ferraiuolo explained anytime the Board expends funds from the bond account counsel is consulted to both ensure those expenditures are within bond requirements, and in order to ensure the Board's interpretation is correct before any action is taken.

Chief Walkup confirmed that legal counsel reviewed the bond ballot title and language, as well as what the District told its citizens at the time they approved the bond measure.

2) Commissioner Boling announced that he attended the WFCFA Education Committee meeting in Olympia on December 5<sup>th</sup>. WFCFA representatives will be attending county commissioner meetings in 2009 in order to solicit suggestions for future trainings. He shared varying comments received regarding previous WFCFA trainings and said the association will be sending out a survey asking for ideas. The WFCFA Saturday Series trainings are scheduled for March 21<sup>st</sup> at Ocean Shores and Pasco. The Annual

Conference will be held May 29 & 30<sup>th</sup> in Chelan. Commissioner Boling informed the Board that MRSC (Municipal Research and Service Center of Washington) provides professional services to municipalities such as legal advice, policy research, sample documents, etc. at no charge. MRSC will present at the Chelan conference during the morning session; a round table discussion and dot exercise will be held in the afternoon.

Commissioner Boling also announced that all fire commissioners are also invited to attend the Washington Fire Chiefs Conference.

Commissioner Ferraiuolo announced the Board will be attending the Northwest Leaderships Seminar March 4 – 6<sup>th</sup> in Portland.

### **ANNOUNCEMENTS**

- A Board of Volunteer Firefighters meeting will begin immediately following the conclusion of the BoFC meeting.

### **EXECUTIVE SESSION**

**None**

### **ADJOURNMENT**

With no further business, Commissioner Hesse adjourned the meeting at 6:22 pm.

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Gregory A. Hesse, Chair  
Fire District 8 Commissioner

ATTEST:

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William A. Walkup  
District Secretary