

Spokane County Fire Protection District 8

MINUTES

Regular Board of Fire Commissioners Meeting

Station 82

December 8, 2009

6:00 p.m. Draft

CALL TO ORDER

The regular meeting of the Board of Fire Commissioners was called to order by Chair Hesse at 6:03 p.m. In Attendance: Commissioner Lee Boling, Commissioner Gregory Hesse, Commissioner Dennis Ross, Chief William Walkup, Deputy Chief Tony Nielsen, Deputy Chief Lonnie Rash, Carol Trescott, Administrative Assistant, members of the District, and guests.

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

- Add Executive Report, B - Exit Audit
- Add Executive Report, C - Legislative Workshop
- Add Executive Report, D - Expenditure

Motion made by Commissioner Boling, and seconded by Commissioner Ross:
The meeting Agenda is approved as amended. The motion carried unanimously

APPROVAL OF CONSENT AGENDA

Motion made by Commissioner Boling, and seconded by Commissioner Ross:
The Consent Agenda is approved as presented. The motion carried unanimously.

UNFINISHED BUSINESS

None

NEW BUSINESS

A. Oath of Office – Volunteer Lieutenants Henry, Lamb, and Sevigney; Commissioner Lee Boling – Nick Henry, Mike Lamb, and Jeff Sevigney were promoted to the position of lieutenant on December 1, 2009. Commissioner Hesse administered the lieutenant Oath of Office to Lt. Henry and Lt. Lamb. Lt. Henry is assigned to East Battalion, Station 84; Lt. Lamb is assigned to East Battalion, Station 85. Lt. Sevigney is assigned to West Battalion, Station 82 and will be sworn in at a later date.

Deputy Chief Nielsen presented both Lt. Henry and Lt. Lamb with an officer badge and helmet.

Commissioner Boling was re-elected to office in November and took the Commissioner Oath of Office for his new term which begins January 1, 2010.

B. Warrant Agreement with Treasurer's Office – Chief Walkup reviewed an agreement between Spokane County Treasurer's Office and SCFD8 which acknowledges the District has met the conditions and requirements under state statute for issuing its own warrants. The District also acknowledges in the agreement its responsibility to maintain adequate internal control over the procedures for issuing warrants, and affirms that the Treasurer's Office will continue to administer the District's debt obligations.

Motion made by Commissioner Ross, and seconded by Commissioner Boling:
To approve the District Issue Warrant Agreement with Spokane County Treasurer's Office. The motion carried unanimously.

EXECUTIVE REPORT: Chief Walkup

A. End-of-year Financial Projections – A 2009 cash-carried-forward balance of approximately \$500,000 is anticipated for 2010 due largely to five authorized, but unfilled, FTE positions. The Board will be asked in 2010 to transfer \$125,000 of those monies from the General Fund to the Reserve Fund for contingencies and reserve expenditures.

B. Exit Audit – The State Auditor's Office will conduct an exit interview on Thursday, December 10, at 8:30 am. District financial records for 2007 and 2008 will be reviewed. The SAO has said they will present three recommendations regarding the audit: the District's annual recognition event; the need to provide more specificity in BoFC meeting minutes regarding reasons for entering Executive Session; and ensuring the District receives intents and affidavits for prevailing wages on all public works projects. No management letters or findings are expected.

C. Legislative Workshop – WFCA/WFC joint legislative session is scheduled for Wednesday, January 20, 2010, in Olympia. Board members will notify staff if they intend to attend.

D. Expenditure – The District's security system will be installed in December or January. This expenditure was budgeted for in 2008 and carried forward to 2009.

CORRESPONDENCE

Attached

PUBLIC COMMENTS

None

ANNOUNCEMENTS

None

EXECUTIVE SESSION

The Board broke for Executive Session at 6:25 pm to discuss matters of contract negotiations with Local 3711. Deputy Chief Rash was asked to attend.

The Board concluded Executive Session at 7:40 pm. No action was taken.

ADJOURNMENT

With no further business, the meeting was adjourned at 7:42 pm.

Gregory A. Hesse, Chair
Fire District 8 Commissioner

ATTEST:

William A. Walkup
District Secretary