

Spokane County Fire Protection District 8

MINUTES

Regular Board of Fire Commissioners Meeting

Station 82

June 14, 2011

6:00 p.m.

CALL TO ORDER

The regular meeting of the Board of Fire Commissioners was called to order by Vice-Chair Ross at 6:07 p.m. In Attendance: Commissioner Lee Boling, Commissioner Dennis Ross, Chief William Walkup, Deputy Chief Tony Nielsen, Deputy Chief Lonnie Rash, Carol Trescott, Administrative Assistant, and members of the members of the District. Commissioner Hesse's absence was excused.

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

Motion made by Commissioner Boling, and seconded by Commissioner Ross:

The meeting Agenda is approved as presented. The motion carried unanimously.

APPROVAL OF CONSENT AGENDA

Motion made by Commissioner Boling and seconded by Commissioner Ross:

The Consent Agenda is approved as presented. The motion carried unanimously.

UNFINISHED BUSINESS

A. Storage Facility Bid Update – At the May BoFC meeting the Board received a number of bids for the construction of two storage facilities. All bids have been subsequently analyzed by staff and were found to have exceeded the allocated budget. The vendors have been notified that all bids would be rejected.

Staff is currently reviewing the needs of the District and the scope of the project in attempt to fall within budgetary guidelines.

Motion made by Commissioner Boling and seconded by Commissioner Ross:

To reject all storage facility bids based on budgetary constraints. The motion carried unanimously.

B. Public Records Policy – The Board reviewed a draft update of the District's Public Records Policy at their meetings in March and April. Staff is currently awaiting legal counsel's rewrite to the introduction page of that policy. Because citation references in existing policy are not current with state statute, Chief Walkup requested the Board adopt the draft policy and permit staff to amend it to include the new introduction when it is complete provided it does not change the body of the law or the policy itself.

Motion made by Commissioner Boling and seconded by Commissioner Ross:

To accept the Records Policy with the condition that Page 1 is updated when returned from legal counsel. The motion carried unanimously.

C. Sole Source Vendor Resolution – Legal counsel was consulted on the use of a sole source vendor for the purchase of the District’s new SCBA. Given the benefits to the District and the outlined facts, legal advised there are provisions in state and federal law that would allow the use of a sole source vendor for the purchase of the equipment. The Fire Act Grant administrator has also indicated the use of a sole source vendor would be acceptable. Chief Walkup said if the Board chose to authorize the use of a sole source vendor staff would still solicit quotes in order to get the best price for the product.

Motion made by Commissioner Boling and seconded by Commissioner Ross:

To adopt Resolution 11-02 as presented. Resolution 11-02 is in the BoFC packet and is open for public view. The motion carried unanimously.

NEW BUSINESS

A. Surplus Property Resolution – The Board reviewed a list of items that are no longer of use or need to the District, are obsolete, or are beyond repair.

Motion made by Commissioner Boling and seconded by Commissioner Ross:

To adopt Resolution 11-01 as presented. Resolution 11-01 is in the BoFC packet and is open for public view. The motion carried unanimously.

B. 2012 Expense Plan Information (revenue forecast) - Chief Walkup presented the Board with revenue projections and also shared the forecast for property values for the coming years. The assessed values of properties in the county appear to have decreased 4% to 5% which will equate to a 4% to 5% decrease in revenue. Revenue in 2011 is down approximately \$229,518; the decrease in revenue for 2012 is projected to double that amount at \$466,213.

Commissioner Boling suggested enlisting a public affairs specialist to guide the District in assessing the needs of the agency. Such a consultant could also provide information and guidance to help educate the public on the services provided by the District as well as its needs.

At the recent WFCOA seminar, Liz Loomis, stated a six-month lead time is needed to prepare such a presentation. Chief Walkup informed the Board that at this date in the year their only option for collect of any additional revenue in 2013 is to run an M & O in the fall general election.

Commissioner Ross expressed interest in updating the District’s Strategic Plan and further informing the public of the services provided by the agency.

EXECUTIVE REPORT: Chief Walkup

A. Sergio Hernandez Retirement – Sergio Hernandez will soon retire from his position as Superintendent of Freeman Schools. Superintendent Hernandez has been a valuable partner to SCFD8 and the BoFC signed a letter expressing their support to the Board of Directors of Freeman Schools.

B. Customer Comment Card Update – The Board reviewed the Customer Comment Cards that have been returned to date. All of the responses show that citizens “Agree” or “Strongly Agree” with the statements on the card and reflect a positive opinion of services they have received from the District.

C. Chief Metzger Resignation – Chief Mitch Metzger has accepted the position of Fire Chief of Airway Heights Fire Department. Chief Walkup stated Chief Metzger has done a lot of good work for the agency in the areas of public education, fire prevention, risk assessments, community outreach, and Support Services. The Board acknowledged and expressed their appreciation that people want to come to the District and that SCFD8 members are often sought after by other agencies.

CORRESPONDENCE

Attached

PUBLIC COMMENTS

None

EXECUTIVE SESSION

None

ANNOUNCEMENTS

MSO Tom Chavez was recognized county-wide by the Spokane County EMS Council and presented the EMS Instructor of the Year Award.

ADJOURNMENT

With no further business, the meeting was adjourned at 6:30 p.m.

Dennis L. Ross, Vice-Chair
Fire District 8 Commissioner

ATTEST:

William A. Walkup
District Secretary