

SPOKANE COUNTY FIRE DISTRICT 8

Standard Operating Procedures

**10.03.11
MEMBER
CLASSIFICATIONS**



Adopted: 10/03/17
Reviewed: 03/21/18
Revised: 03/21/18

Approved:

A handwritten signature in black ink, appearing to read "Amy Fisher", is written over a horizontal line.

Purpose: To identify and define the various member and/or employee classifications within Spokane County Fire District 8.

References: Fair Labor Standards Act of 1938, IAFF Local 3711 Contract, Teamsters Local 690 Contract

Procedure:

1. Member Classifications.

- a) Regular Full-time Members - Regular full-time members are both FLSA non-exempt members who are regularly scheduled to work at least 40 hours per week and salaried FLSA exempt members.
 - i. In general, regular full-time members are eligible for the benefits outlined in current District policies, procedures, and any applicable bargaining agreement.
- b) Part-time Members – A part-time member is a member who may be scheduled to work an average of 30 hours per week, with a yearly maximum of 1560 hours. Volunteer Members - A member who donates their time and talent to the agency through volunteering.
 - i. Members are reimbursed through a points system or VOD shift assignment process.
 - ii. Volunteer members are eligible for some mandatory benefits and other benefits as provided by the District.