

SPOKANE COUNTY FIRE DISTRICT 8

Standard Operating Procedures

40.01.04 ROLES AND RESPONSIBILITIES



Adopted: 12/20/16
Reviewed: 11/18/21
Revised: 11/18/21

Approved: _____

A handwritten signature in black ink, appearing to read "James J. Kahl", is written over a horizontal line.

Purpose: It shall be the responsibility of all members of Fire District 8 to provide a safe and healthy work environment for its members.

References: WAC 296-305-01511
WAC 296-305-01505
WAC 296-305-01509
WAC 296-305-05503
WAC 296-305-01503

Procedure:

1. Management's Responsibilities.

- a) The Fire District shall establish, supervise, maintain, and enforce in an effective manner:
 - i. A safe and healthful working environment, as it applies to non-combat conditions or to combat conditions at a fire scene after the fire has been extinguished, as determined by the officer in charge.
 - ii. An accident prevention program.
 - iii. Programs for training employees in the fundamentals of accident prevention.
 - iv. Procedures to be used by the DSO and IC to ensure that emergency medical care are provided for members on-duty.
 - v. Suitable expertise to comply with all testing requirements in WAC 296-305 or as prescribed by law.
 - vi. Such expertise may be secured from within the District, from equipment and apparatus manufacturers, or other suitable sources.
 - vii. A bulletin board or posting area exclusively for safety and health, large enough to display the required safety and health poster, and have it be provided in each station.
 - viii. The WISHA poster (WISHA form F416-081-000) and other safety education material shall be posted to these boards.
 - ix. The District shall maintain a hazard communication program as required that will provide information to all members relative to hazardous chemicals or substances to which they are exposed to in the course of their employment.

2. Member and Employee Responsibilities.

- a) Members and Employees shall:
 - i. Cooperate with the Fire District and other members in an effort to eliminate accidents.

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- ii. Be responsible for contributing to a safe working environment due to the inherent risks of the occupation.
- iii. Immediately notify their immediate supervisor of unsafe work practices and/or unsafe equipment, apparatus, or work places.
- iv. Apply the principles of accident prevention in their work.
- v. Use all required safety devices and protective equipment as provided by the Fire District.
- vi. Take proper care of issued personal protective equipment as outlined in (see SOP 40.03.02).
- vii. Attend required training and/or orientation programs designed to increase their competency in occupational safety and health.
- viii. When under the influence of alcohol or drugs, members will not participate in any Fire District operations or other functions.
 - 1. The only exception will be where a physician or dentist prescribes medications - provided that such medication does not endanger the member or others (see SOP 40.01.10).