

SPOKANE COUNTY FIRE DISTRICT 8

Standard Operating Procedures

40.01.05
SAFETY OFFICER (DSO)



Adopted: 12/20/16
Reviewed: 11/18/21
Revised: 11/18/21

Approved: _____

A handwritten signature in black ink, appearing to read "James J. Kuhn", is written over a horizontal line.

Purpose: To outline the position of District Safety Officer (DSO) and his/her duties and responsibilities.

References: WAC 296-305-01505
WAC 296-305-01507
WAC 296-305-01503
NFPA 1521

Procedure:

1. Appointment.

- a) The Fire Chief shall appoint a designated Fire District 8 District Safety Officer (DSO).
- b) This position shall comply with the requirements of NFPA 1501, "Standard for Fire Department Safety Officer."
- c) Additional assistant safety officers may be appointed as needed.
- d) However, during emergency incidents, the Incident Commander shall have ultimate responsibility for incident scene safety.
- e) The DSO shall maintain communication with staff officers regarding recommended changes in equipment, procedure, and recommended methods to eliminate hazards.

2. Authority.

- a) The DSO, through the Fire Chief, shall have the authority to identify and recommend correction of safety and health hazards and act on all matters relating to the operation and administration of the Accident Prevention Program.
- b) The DSO has the authority to bring notice of hazards, unsafe conditions, unsafe acts, or unsafe practices to whoever has the ability to correct such situations.

3. Duties and Responsibilities.

- a) The duties and responsibilities of the DSO shall include, but are not limited to:
 - i. Manage the accident prevention program.
 - ii. Plan and coordinate safety activities.
 - iii. Be an active member of the Safety Committee.
 - iv. Ensure that all occupational injuries, exposures, fatalities, and all accidents involving fire district vehicles or facilities are investigated.

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1. The on-duty 820 officer should conduct initial investigation.
 - v. Devise corrective measures to prevent accidents.
 - vi. Provide safety training for all employees.
 - vii. Maintain records including, but not limited to:
 1. Accidents.
 2. Equipment.
 3. Station inspections.
 4. Protective clothing.
 5. Safety committee meetings.
 6. Other District safety activities.