

SPOKANE COUNTY FIRE PROTECTION DISTRICT NO 8

Board of Fire Commissioners Regular Meeting



MEETING MINUTES

March 11, 2025; 6:00 pm

CALL TO ORDER & INTRODUCTIONS

A regular meeting of the Board of Fire Commissioners was held at Station 82 and accessible on Zoom. Commissioner Andy Rorie called the meeting to order at 6:00 pm. In Attendance: Commissioner Andy Rorie, Commissioner Jeff Larsen, Commissioner Lee C Boling, Chief Lonnie Rash, Assistant Chief Chris Wyrobek, District Secretary Michelle Rodgers, L3711 President Blaine Holman (via zoom), members of the District, and members of the public.

INTRODUCTIONS & PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Commissioner Rorie stated no comments were received via online or on the website.

APPROVAL OF THE AGENDA

Chief Rash noted 8. C. had been changed to WHA Insurance Quote and Commission Boling requested 10. A. Suquamish Seminar and 10. B. Chelan Seminar be added. A motion was made by Commissioner Larsen and seconded by Commissioner Boling: move to approve the Agenda as Amended. The motion carried unanimously.

APPROVAL OF THE CONSENT AGENDA:

The following warrants and electronic transfers were approved for payment:

- Warrant Numbers 116216 through 116270 totaling \$277,520.96
- Electronic Payments 02/01/2025 – 02/28/2025 totaling \$650,230.54

A motion was made by Commissioner Larsen and seconded by Commissioner Boling: move to approve the Consent Agenda as presented. The motion carried unanimously.

UNFINISHED BUSINESS

None

NEW BUSINESS

A. **Award of Bid – Station 85 Renovation:** Chief Rash stated on January 20, 2025 bids were opened and 9 bids were received from contractors. Afterwards, the evaluation committee considered all bids and recommended Dardan Enterprises as the lowest and most responsive bidder based on the bid evaluation. Chief Rash let the record show Dardan Enterprises base bid was \$1,078,000.00. Chief Rash provided the ten bid alternates as well as if they were approved or not. Chief Rash requested consideration of allowing the Fire Chief approval of change orders up to X dollars or a percentage to not need the commissioners to make those change orders. After discussion amongst the

commissioners, it was decided the Fire Chief could make change orders up to \$10,000 per occurrence, not to exceed 5% of total project cost. Commissioner Larsen made a motion to approve the bid from Dardan Enterprises in the amount of \$1,106,200 inclusive of bid alternatives and authorize Chief Rash to sign the contract for execution of work and make up to \$10,000 variation not to exceed 5% of total contract without board approval. The motion was seconded by Commissioner Boling. Motion passed unanimously.

B. Campbell Road Annexation: Chief Rash informed the board of new residents building on S. Campbell and have requested annexation into District 8. They are located 4.4 miles from Station 85 on a well maintained road and is also adjacent to current District 8 properties. The process starts with approval from the commissioners, then an annexation petition, adopting an annexation resolution, a public hearing, adopting a resolution to declare the District the lead of SEPA, and once received back we then could determine no significant impact to the environment due to the annexation to the District. Chief Rash explains the processes are streamlined and would take approximately 3 months to complete and cost the District around \$300, but would receive tax monies once completed. Commissioner Boling asked if the road was county or private to maintain. Chief Rash responded the road is designated county but they do not do the maintenance and it would be the responsibility of the property owner to maintain. Commissioners are in favor of moving forward with the annexation.

C. Procedure Review 3 of 3: Chief Rash provided the third installment of 27 procedures to review and approve in the commissioners packets. Commissioner Rorie asked why there is not a need for a backer in the support units. Chief Wyrobek explained usually this is a single person response. Commissioner Rorie pointed out a section stating a request to request instead of request to respond. These procedures will be sent out to the members for the 30 day comment period.

EXECUTIVE REPORT: Chief Rash

A. Facilities Update: Chief Rash noted the permits for 81 have been issued and executed a notice to proceed on 3/11/25. Work should be starting on Thursday 3/14/25.

B. SREC Update: Chief Rash stated the County Commissioners and the City of Spokane are having conversations and negotiating separate of the SREC Board. Ultimately it is the County Commissioners who make the decisions based on the recommendations of the SREC Board. Once they have discussed, the County Commissioners will go back to the SREC board with recommendations or direct requests. HB1258 will go to the floor amended so it is based off of population and not call volume. There has not been a companion bill from the Senate.

C. WHA Insurance Quote: Chief Rash stated we are with the Washington Risk Management Group and feels they do a good job. However, in the past we have gone out and received other quotes to see what's changed and what hasn't. WHA approached us and Chief Rash believes it would be good to get a quote. Commissioner Boling has requested to verify if we need to notify Washington Risk Management prior to receiving quotes to not violate the contract.

OPERATIONS REPORT: Chief Wyrobek

A. Alarm Statistics: Chief Wyrobek provided a quick update regarding alarm statistics. When comparing January of current year to January of prior year, the call volume in 2025 is down slightly.

DISTRICT SECRETARY: Michelle Rodgers

A. WFCB Seminar – Suquamish April 5, 2025: Commissioner Boling is interested in going and has encouraged the other commissioners to go as well. Commissioner Rorie also expressed he would like to attend. Commissioner Larsen is unable to attend. Michelle will register both for the conference.

B. WFCB Seminar – Chelan June 7, 2025: All commissioners and the Fire Chief have already reserved rooms. Commissioner Rorie and Commissioner Boling have confirmed and requested registration.

ANNOUNCEMENTS AND CORRESPONDENCE

A. Commissioner Larsen announced the Spokane County Fire Commissioners meeting is on 3/13/25, at 6:00 pm at District 9.

EXECUTIVE SESSION

None

FUTURE AGENDA ITEMS

None

ADJOURNMENT

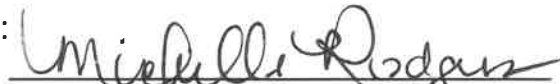
A motion was made by Commissioner Larsen and seconded by Commissioner Boling: move to adjourn the meeting. The motion carried unanimously.

At 6:42 pm Commissioner Rorie adjourned the regular meeting.



Andrew V. Rorie, Chair
Fire District 8 Commissioner

ATTEST:


Michelle Rodgers, District Secretary