

SPOKANE COUNTY FIRE PROTECTION DISTRICT NO 8

Board of Fire Commissioners Regular Meeting



MEETING MINUTES

October 14, 2025; 6:00 pm

CALL TO ORDER & INTRODUCTIONS

A regular meeting of the Board of Fire Commissioners was held at Station 82 and accessible on Zoom. Commissioner Andy Rorie called the meeting to order at 6:00 pm. In Attendance: Commissioner Andy Rorie, Commissioner Jeff Larsen, Commissioner Lee C Boling, Interim Fire Chris Wyrobek, District Secretary Michelle Rodgers, HR Manager Renee Scacco, members of the District, and members of the public.

INTRODUCTIONS & PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Blaine Holman stated he met with all commissioners individually as well as Chief Wyrobek; and hoped to encourage the adoption of more projects people have put proposals in for the Annual Budget. No comments received online.

APPROVAL OF THE AGENDA

A motion was made by Commissioner Larsen and seconded by Commissioner Boling: move to approve the agenda as Amended. The motion carried unanimously.

APPROVAL OF THE CONSENT AGENDA:

The following warrants and electronic transfers were approved for payment:

- Warrant Numbers 116452 through 116516 totaling \$390,521.34
- Electronic Payments 06/01/2025 – 06/30/2025 totaling \$633,844.58

A motion was made by Commissioner Boling and seconded by Commissioner Larsen: move to approve the Consent Agenda as presented. The motion carried unanimously.

UNFINISHED BUSINESS

A. BC Job Description: Chief Wyrobek discussed the renaming the division chief role. In collaboration with labor and with the approval of the division chiefs; Battalion Chief was selected. The 30-day review back with two changes. A motion was made by Commissioner Larsen and seconded by Commissioner Boling to approve the Battalion Chief job description as amended. The motion carried unanimously. Chief Wyrobek brought attention to the Letter of Understanding regarding the job title in the two current contracts division chief will be updated to battalion chief going forward. Only difference is verbiage; no action needed.

B. Access to Facilities Resolution and Policy: Chief Wyrobek stated it was brought to the district's attention last month that other agencies across the state have experienced

situations where a self-proclaimed auditor appears without notice and demands access to a records index and to facilities for a spot inspection. Legal counsel recommends adopting a resolution regarding public records indexing, District facilities are not open for unsupervised public access. Commissioner Boling made a motion to adopt Policy 10.09.08 Access to Facilities and seconded by Commissioner Larsen. The motion carried unanimously.

C. Station 85 Backup generator: Chief Wyrobek advised at special board meeting 9/29/25, it was discussed that purchase of back of generator is a \$100,000.00 line item separate from remodel. Has asked Chief Cress to request additional quotes. Nothing received as of yet.

NEW BUSINESS

A. Ready Rebound Update: Renee Scacco presented slide show regarding the program which was adopted in February 2024. January 2025 to present, total of Seven calls made to initiate with Ready Rebound with a savings of 103 days. Total cost savings of \$54,000; annual program cost is \$12,336, with a return of 338%. District is saving money and employees are saving leave time. Three calls initiated last year and has more than double at seven so far this year.

B. 2026 Budget Review: Chief Wyrobek reviewed the budget process schedule as well as defined the purpose of each Fund. Slideshow presentation was also provided reviewing what was previously presented for the proposed 2026 budget. Chief Wyrobek also brought attention to the new county form we are required to use for 2026 in relation to excess levy dollar reporting. Chief Wyrobek recapped the 2025 expenditures we were able to accomplish as well as the significant changes for 2026 that accounted for the budget increase proposal.

Commissioner Larsen thanked everyone for the requests they made to the budget; he would like to add in a few more requests if possible. Chief Wyrobek made note that this is a lean budget and as we progress through the budget next year, we may be able to accomplish more.

Commissioner Boling asked for clarification on bay door openers and appliance testing. He also asked that we look at items we can't fund completely; maybe we fund partially. Commissioner Rorie agreed and also asked that we prioritized those items not funded so we have a plan for their future purchase. November 12, 2025 is the public hearing to finalize the budget.

EXECUTIVE REPORT: Chief Wyrobek

A. SREC Update: Chief Wyrobek noted that the 62% increase for us in fees was not the highest in the County. Discussion occurred regarding the 1/10 of 1% tax. There may be a surplus this year and SREC may be able to give one time relief to municipalities. Increase cost drivers include: Shift in % of fire and Law, now 55/45; sustain current system with less users; and New CAD adds 60% increase to cost. SREC is requesting for a bond for new building upfitting, microwave infrastructure, and phone system. County commissioners asking SREC members to sign a 20-year inter-local agreement for

repayment of said bond. More to follow. Suggestion was made to look into other options.

B. Decision Point 457b Update: Chief Wyrobek informed the board of the transfer from Nationwide to Decision point. Decision occurred during joint labor management with the key reasoning to include: lower account fees, improve customer service, and financial planning.

C. L3711 Coat Drive: Chief Wyrobek noted the local would be partaking in a drive for kids in need on October 25, 2025 from 10-2 at Station 81. He thanked Austin Powell and PR committee for their participation.

D. Probationary Gift to District: Chief Wyrobek shared that firefighters Martina Motika and Lucas Miranda completed probation and is customary for the recruit to provide a gift to the district, there's is a stone laser engraved with the district patch. Currently it is at STA 81, Chief Wyrobek would like to permanently affix so it is not stolen. Chief Wyrobek thanked them for all their hard work throughout the year and for the gift.

E. Lieutenant Promotional Testing: Chief Wyrobek stated there were 8 applicants total with testing over 2 days and the new lieutenants list is posted. Chief Wyrobek thanked Renee for all her hard work as well as the evaluators and members who tested themselves.

F. Support Unit Use: Chief Wyrobek explained currently, Command Units include: Command NATO 1, Command NATO 2, 820 Rig, 821 Rig and Support units 81, 82, 84, and 85. Chief Wyrobek noted only Command NATO 1 and Command NATO 2 are permanently assigned to staff. Each station is assigned a station support unit. Chief Wyrobek clarified that all the Escapes have been cycled out and it is the intent going forward to use pickups only. Only Escape is Chaplain vehicle.

Commissioner Boling thanked Chief Wyrobek for the clarification as it not had been explained them that some of these vehicles were being cycled through, it was his understanding they were to be put in storage. Commissioner Boling appreciated the explanation.

G. Support 80 Incident: Chief Wyrobek wanted to make the board aware of a recent driver's training accident. Chief Wyrobek noted the incident report turned over to insurance company and there were no injuries.

OPERATIONS REPORT:

A. None

DISTRICT SECRETARY: Michelle Rodgers

A. None

ANNOUNCEMENTS AND CORRESPONDENCE

A. Thank you from Chaplain Program – Chief Wyrobek brought attention to the thank you received from the students.

B. Commissioners Boling made note the Commissioners will be gone next week for

the WFCA conference in Tulalip, WA.

EXECUTIVE SESSION

At 7:14 pm Commissioner Rorie requested an Executive Session for 20 minutes per **RCW 42.30.110(1)(g)** To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee and **RCW 42.30.140(4)(b)** that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposal made in the negotiations or proceedings while in progress.

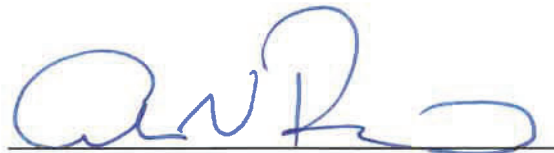
Chief Wyrobek asked that Finance Manager Michelle Rodgers and HR Manager Renee Scacco join in the Executive session.

At 7:35 pm a 15-minute extension occurred. At 7:49, the meeting was called back into session. No decisions were made during Executive Session.

ADJOURNMENT

A motion was made by Commissioner Boling and seconded by Commissioner Larsen: move to adjourn the meeting. The motion carried unanimously.

At 7:50 pm Commissioner Rorie adjourned the regular meeting.



Andrew V. Rorie, Chair
Fire District 8 Commissioner

ATTEST:


Michelle Rodgers, District Secretary