

# **SPOKANE COUNTY FIRE PROTECTION DISTRICT NO 8**

## **Board of Fire Commissioners Special Meeting**



### **MEETING MINUTES**

December 17, 2025; 4:00 pm

### **CALL TO ORDER & INTRODUCTIONS**

A special meeting of the Board of Fire Commissioners was held at Station 82 and accessible on Zoom for the purpose of an Executive Session. In Attendance: Commissioner Andy Rorie, Commissioner Jeff Larsen (via Zoom), Commissioner Lee C. Boling, Incoming Fire Chief Kenneth Erben, District Secretary Michelle Rodgers, HR Manager Renee Scacco, members of the District, and members of the public.

### **PUBLIC COMMENTS**

Commissioner Rorie stated no comments were received via online or on the website.

### **APPROVAL OF THE AGENDA**

A motion was made by Commissioner Boling and seconded by Commissioner Rorie: move to approve the agenda as presented. The motion carried unanimously.

### **NEW BUSINESS**

- A. Office Specialist-Media Coordinator Posting
- B. HR/Finance Additional Responsibilities

### **EXECUTIVE SESSION**

At 4:05 pm Commissioner Rorie requested an Executive Session for thirty minutes per **RCW 42.30.110(1)(g)** To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Incoming Fire Chief Kenneth Erben, Finance Manager Michelle Rodgers and HR Manager Renee Scacco joined the commissioners in the Executive Session.

At 4:35 pm, Commissioner Rorie extended the Executive Session for 10 minutes.

At 4:45 pm, Commissioner Rorie extended the Executive Session for 20 minutes.

At 5:05 pm, Commissioner Rorie extended the Executive Session for 15 minutes.

At 5:20 pm, Commissioner Rorie extended the Executive Session for 15 minutes.

At 5:35 pm, Commissioner Rorie extended the Executive Session for 5 minutes.

At 5:40 pm, Commissioner Rorie extended the Executive Session for 5 minutes.

At 5:45 pm, Commissioner Rorie extended the Executive Session for 5 minutes.

At 5:50 pm, Commissioner Rorie extended the Executive Session for 5 minutes.

At 5:56 pm Commissioner Rorie called the meeting back in session.

A motion was made by Commissioner Boling and seconded by Commissioner Larsen: move to approve the Office Specialist-Media Coordinator posting with a pay range of \$25-\$27 per hour. The motion carried unanimously.

A motion was made by Commissioner Larsen and seconded by Commissioner Boling: move to approve the HR/Finance Additional Responsibilities Pay Adjustment retroactive to when Chief Rash departed and until 30 days after the Administrative Staff is at full staffing.

**ADJOURNMENT**

A motion was made by Commissioner Larsen and seconded by Commissioner Boling: move to adjourn the meeting. The motion carried unanimously.

At 6:01 pm Commissioner Rorie adjourned the regular meeting.



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Andrew V. Rorie, Chair  
Fire District 8 Commissioner

ATTEST:



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Michelle Rodgers, District Secretary