

# **SPOKANE COUNTY FIRE PROTECTION DISTRICT NO 8**

## **Board of Fire Commissioners Regular Meeting**



### **MEETING MINUTES**

February 10, 2026; 5:00 pm

#### **CALL TO ORDER & INTRODUCTIONS**

A regular meeting of the Board of Fire Commissioners was held at Station 82 and accessible on Zoom. Commissioner Andy Rorie called the meeting to order at 5:00 pm. In Attendance: Commissioner Andy Rorie, Commissioner Jeff Larsen, Commissioner Lee C Boling, Fire Chief Kenneth Erben, District Secretary Michelle Rodgers, HR Manager Renee Scacco, members of the District, and members of the public.

#### **INTRODUCTIONS & PLEDGE OF ALLEGIANCE**

#### **PUBLIC COMMENTS**

Commissioner Rorie stated no comments were received via online or on the website.

#### **APPROVAL OF THE AGENDA**

A motion was made by Commissioner Larsen and seconded by Commissioner Boling: move to approve the agenda as Amended. The motion carried unanimously.

#### **APPROVAL OF THE CONSENT AGENDA:**

The following warrants and electronic transfers were approved for payment:

- Warrant Numbers 116889 through 116952 totaling \$395,338.14
- Electronic Payments 01/01/2026 – 01/31/2026 totaling \$955,996.95

A motion was made by Commissioner Larsen and seconded by Commissioner Boling: move to approve the Consent Agenda as presented. The motion carried unanimously.

#### **UNFINISHED BUSINESS**

**A. Deputy Fire Chief Posting:** Chief Erben noted he will be updating the posting and job description to emphasize the Operational needs of the position; with anticipation of posting mid-March with cutoff at the end of April and interviews in May.

#### **NEW BUSINESS**

**A. Selection of Board Chair and Vice-Chair:** Commissioner Rorie stated this is a two-year rotation.

A motion was made by Commissioner Boling and seconded by Commissioner Rorie: move to approve Commissioner Larsen as Chair and Commissioner Boling as Vice-Chair. The motion carried unanimously.

Commissioner Larsen took over as chair at this point in the meeting.

## **EXECUTIVE REPORT: Chief Erben**

**A. Apparatus Update:** Chief Erben stated the District recently received two Brush trucks and the Apparatus Committee did a fantastic job specking them out. Chief Erben explained the crews will be starting training on the use of these vehicles in March. Chief Erben commented on the self-recovery items he felt were missing and we are remedying that before they go into service. Specifically, is a wrench.

**B. SREC Update:** Chief Erben spoke to Chief Rohrbach. SREC does not have a Hexagon implementation date and plan to go into their new building in October. City is still planning to move forward with their plans be separate. There will be an interim period where they will still work together before they separate out on their own.

## **OPERATIONS REPORT: Chief Erben**

**A. Regional Fire Academy:** Chief Erben stated we hired four new employees February 17<sup>th</sup> with RFA starting on March 2<sup>nd</sup>. Chief informed the Board their will be an ILA; we have not had one before for the RFA and he will forward to them for signatures once it is finalized. The RFA will include D4, D8, and D9.

**B. RTF Training:** Chief Erben noted all our members just completed their RTF training with our local partners. Chief Erben stated the new equipment includes tactical helmets, vests, and individual kits containing tourniquets, etc. Chief Erben plans to include the use of the tactical equipment for domestic violence events as well.

**C. Alarm Statistics:** Chief Erben stated there was a slight increase in EMS calls; mostly fall calls. Chief Erben plans to evaluate the unnecessary use of 911 for lift assists.

## **DISTRICT SECRETARY: Michelle Rodgers**

**A. NWLS Conference:** District Secretary Michelle Rodgers reminded the board of the conference March 3-6, 2026 with all commissioners attending. District Secretary Michelle Rodgers confirmed a van had been rented for the transportation of all attendees.

**B. WFOA Spring Seminar:** District Secretary Michelle Rodgers inquired to who would be attending the Spring Seminar which includes Brian Snure updates. Commissioner Boling and Chief Erben confirmed by asking to be registered.

## **ANNOUNCEMENTS AND CORRESPONDENCE**

**A. None**

## **EXECUTIVE SESSION**

At 5:30 pm Commissioner Larsen requested an Executive Session for 20 minutes per **RCW 42.30.110(1)(g)** To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Chief Erben, Finance Manager Michelle Rodgers and HR Manager Renee Scacco joined the commissioners in the Executive session.

At 5:50 pm, Commissioner Larsen extended the Executive Session for 10 minutes.

At 6:01 pm, Commissioner Larsen called the meeting back in session.

A motion was made by Commissioner Boling and seconded by Commissioner Larsen: move to approve the ILA in principle and authorize the Chief to enter into that agreement.

**Future Agenda Items**

**A. Station 85 Ribbon Cutting Ceremony:** District Secretary Michelle Rodgers stated this was still pending. Commissioner Boling suggested the commissioner meeting at Station 85 Bay correspond with this event.

**B. SREC Update – Chief Rohrbach:** Chief Erben noted this was not necessary as we are waiting on cost sharing numbers; however, Chief Rohrbach is willing to speak to the board.

**ADJOURNMENT**

A motion was made by Commissioner Boling and seconded by Commissioner Rorie: move to adjourn the meeting. The motion carried unanimously.

At 6:05 pm Commissioner Larsen adjourned the regular meeting.



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Jeffery A. Larsen, Chair  
Fire District 8 Commissioner

ATTEST:



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Michelle Rodgers, District Secretary