

SPOKANE COUNTY FIRE PROTECTION DISTRICT NO 8

Board of Fire Commissioners Regular Meeting



MEETING MINUTES

September 8, 2026; 5:00 pm

CALL TO ORDER & INTRODUCTIONS

A regular meeting of the Board of Fire Commissioners was held at Station 82. Commissioner Jeff Larsen called the meeting to order at 5:00 pm. In Attendance: Commissioner Andy Rorie, Commissioner Jeff Larsen, Commissioner Lee C. Boling, Fire Chief Kenneth Erben, Deputy Chief Kristopher Maynard, District Secretary Michelle Rodgers, HR Manager Renee Scacco, and members of the district, and members of the public.

PUBLIC COMMENTS

Commissioner Larsen stated no comments were received via online or on the website.

APPROVAL OF AGENDA

A motion was made by Commissioner Rorie and seconded by Commissioner Boling: move to approve the agenda as presented. The motion carried unanimously.

APPROVAL OF THE CONSENT AGENDA:

The following warrants and electronic transfers were approved for payment:

- Warrant Numbers 117294 through 117349 totaling \$389,708.85
- Electronic Payments 08/01/2026 – 08/31/2026 totaling \$826,661.62

The following Minutes were approved as presented:

- August 11, 2026 Meeting Minutes

A motion was made by Commissioner Rorie and seconded by Commissioner Boling: move to approve the Consent Agenda as presented. The motion carried unanimously.

UNFINISHED BUSINESS: Chief Erben

A. Resolution 26-03 Surplus Equipment/Property/Vehicles: Chief Erben requested approval to surplus Attack 84, Attack 85 and Brush 85.

A motion was made by Commissioner Boling and seconded by Commissioner Rorie: move to adopt Resolution 26-03 as presented. The motion carried unanimously.

NEW BUSINESS: Chief Erben

None

EXECUTIVE REPORT: Chief Erben

A. Lateral Hire Update: Chief Erben reported there were five fully qualified applicants and interviews were to be September 17, 2026. He also reported the district was looking for a six-week academy instructor for the lateral hire. The instructor would work a 40-hour week for seven weeks total. Chief Erben explained the district would be filling one vacancy and would maintain a list of qualified applicants for the next round.

B. FLSA Audit Update: Chief Erben reported the audit had been done for the beginning of 2021 to present. He reported during that period, the district had not compensated correctly for some members and those corrections were under review and would be made once final numbers were verified. Estimated payout would be the end of October.

C. 9/11 Ceremony: Chief Erben reported there would be a ceremony of remembrance at Station 81 for the 25th anniversary of 9/11. Chief Erben noted that Chief Maynard would be checking with SREC for dispatch information. Chief Erben stated all stations would have a ceremony.

D. Mica Cemetery Cleanup: Chief Erben reported there would be a cemetery cleanup on September 19, 2026, hosted by the LDS Church. Chief Erben stated that the district would provide a dumpster and members from Station 82 to assist in the cleanup.

E. SE Spokane County Fair Parade: Chief Erben stated Mark McGee, who organizes the parade for the fair, approached him asking about district involvement. Chief Erben reported that he and Chief Maynard would be driving a district brush truck in the parade. Chief Erben noted that the parade was to be on September 26 at 10 am.

F. Leadership Priorities Workshop: Chief Erben noted the Leadership Workshop, also considered a budget workshop, held earlier in the year, would continue at Station 82 on September 23, beginning at 9 am. Chief Erben stated the workshop was to revamp priorities for the upcoming budget year.

G. Budget Workshop: Chief Erben reported the Budget Workshop to review budget requests would be at Station 82 on September 30 starting at 1 pm.

OPERATIONS REPORT: Chief Maynard

A. Spokane Regional Air Support Unit Rescue Team: Chief Maynard reported that Chief Ellis from the Spokane Valley Police Department reached out asking if the district had paramedics who would be interested in being part of the air support rescue team. Chief Maynard stated there were six internal applicants who would interview with the district and three would be recommended to Chief Ellis for consideration for one open position on the team.

B. Regional Operations Committee: Chief Maynard reported that the Regional Operations Committee was forming a task group to evaluate the City of Spokane's new dispatch center to determine how it would affect neighboring agencies in response notifications and operations. Chief Maynard reported the district would possibly need to change apparatus numbers, radio channels and helmet tags. Chief Maynard noted initial estimated cost of apparatus numbering changes, which was to take place by March of 2027, was \$6,100.

C. Spokane Valley Pre-Fire Plans in Streetwise: Chief Maynard stated the district recently received the updated pre-fire plans from Spokane Valley Fire and that the plans had been input into Streetwise. Chief Maynard stated the purpose was to help our crews have the correct building information when providing mutual aid. He also reported that the City of Spokane Fire Department was providing their pre-fire plans in the coming week.

D. DNR Board Opening: Chief Maynard reported that the district was working with the Department of Natural Resources regarding an opening on the Board at the end of the year. Chief Maynard stated Fire District 8 would like to have a seat on the Board that would allow the district to have future input.

E. Lt. Smock Completion of STL Task Book: Chief Maynard reported that on State Mobilization, Lt. Smock was able to complete his STL Task Book and that Smock would be going before the Board to get approval. Chief Erben stated it would be beneficial for

the district to have more strike team leaders available for mobilization. Chief Erben also noted Lt. Parker was close to completing his STL Task Book.

DISTRICT SECRETARY: Michelle Rodgers

- A. Mileage Rate Change:** Michelle Rodgers reported the effective July 1, the mileage rate changed to \$0.76 per mile.
- B. Conference Registrations:** Michelle Rodgers reported she had completed registrations for WFOA-Spokane (7 members attending), 1st Annual Risk Management (4 members attending), and NWLS Portland (9 members attending). Commissioner Larsen, Commissioner Boling, Chief Erben and Chief Maynard indicated they would attend the Snure Law Update Seminar.

ANNOUNCEMENTS AND CORRESPONDENCE: Chief Erben

- A. "Firefighters Ride Out Old Trails Inferno" article:** Chief Erben reported that it was a good article about the Old Trails Fire.
- B. Donations in Memory of Dale Hirschel:** Chief Erben stated that donations had been received in memory of Dale Hirschel to be utilized for wildland equipment and training. Michelle Rodgers reported the three donations were received for a total of \$200.
- C. FF Miranda Fire Extinguish on Roadside:** Chief Erben reported FF Lucas Miranda saw a fire ignited on the roadside and extinguished it, possibly preventing a fire in high winds.
- D. Thank you from Nicholson & Associates, Suncrest Community, Country Cuddles Learning Center, Tish Gregory, Sloan Sheridan-Thomas:** Chief Erben reported the district received several thank you cards thanking us for our service on the Spokane area fires.

EXECUTIVE SESSION:

None

FUTURE AGENDA ITEMS:

None

ADJOURNMENT

A motion was made by Commissioner Larsen and seconded by Commissioner Rorie: move to adjourn the meeting. The motion carried unanimously.

At 5:26 pm Commissioner Larsen adjourned the meeting.



Jeffery A. Larsen, Chair
Fire District 8 Commissioner

ATTEST:



Michelle Rodgers, District Secretary